



## Board of Funeral Service

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### OFFICIAL BOARD MINUTES FOR DECEMBER 9, 2021 BOARD MEETING TELECONFERENCE

Members Present: Randy Brennick, President  
James Jones, Vice-President  
Chad Osthus, Secretary/Treasurer  
Bart Fredericksen, Member  
Michael Carlsen, Member  
Mariah Pokorny, Dept. of Health (Non-voting member)

Members Absent: Tony Farnen, Lay Member  
Sharel Delzer, Lay Member

Others Present: Carol Tellinghuisen, Executive Secret  
Abby Rehorst, Executive Assistant  
Megan Borchert, Attorney General's Office  
Ali Tornow, DOH Legal Counsel

**Call to Order/Welcome and Introductions:** President Brennick called the meeting to order at 3:00 PM MDT.

**Roll Call:** Brennick asked Tellinghuisen Geddes to call the roll. Brennick, yes; Jones, yes; Osthus, yes; Fredericksen, yes; Carlsen, yes; Delzer, yes; Pokorny, yes. A quorum was present.

**Corrections or additions to the agenda:** None

**Approval of the agenda:** Carlsen moved to approve the Agenda. Jones seconded the motion. **MOTION PASSED.**

**Public Comment:** Brennick called for any comments from the public. No comments were made.

**Approval of the minutes from September 9, 2021:** Carlsen made a motion to approve the minutes from September 9, 2021. Jones seconded the motion. **MOTION PASSED** by unanimous voice vote.

**FY Financial Update:** Tellinghuisen Geddes reported figures as of October 31, 2021: monthly revenue of \$20,525.00; monthly expenditures of \$7,070.42 and cash balance of \$127,158.63.

**Update on Executive Orders-Annual Inspections:** Carlsen, Jones and Frederickson are acting as inspectors on behalf of the Board. Jones stated that he is almost done with his part of the inspections. Carlsen and Frederickson stated that they both have two inspections left. Inspections will be completed by the end of the year.

**Association Outreach:** Pokorny stated that she had attended some of the Association's district meetings. Carlsen stated that he attended one of the meetings with Pokorny. It was agreed that the Board will engage more with the Association to consistently have their involvement and move toward common goals. Tellinghuisen suggested that the Association assign a Board liaison that will attend the Board's meetings and report to the Association. The Board agreed this would be helpful in making sure the Association has continued involvement in the happenings of the Board. Pokorny stated that further engagement with the Association is needed when moving forward with future law changes. It was agreed that the Board will work closely with the Association and members of the profession to ensure understanding of the legislative process as well as a united front for statute revisions.

**Legislative Updates:** Tornow stated she did not have any legislative updates at this time.

Carlson made the motion to enter executive session. Jones seconded the motion. **MOTION PASSED** by unanimous voice vote.

**The Board entered Executive Session at 3:25 to discuss complaint #167. The Board exited Executive Session at 3:42 p.m.**

Carlsen made the motion to accept the Agreed Disposition in complaint #167. Osthus seconded the motion. **MOTION PASSED** by roll call vote: Brennick, yes; Jones; abstain; Osthus, yes; Carlsen, yes; Frederickson, yes.

**ICFSEB Annual Conference-February 23 & 24, 2022-Houston, TX:** Brennick is registered and scheduled to attend the annual conference.

**Any other business coming in between date of mailing and date of meeting:** There was no other business.

**Schedule meetings for 2022.** The meetings for 2022 are scheduled as follows: April 4, 2022 at 3 p.m. MDT; July 7, 2022 at 3 p.m. MDT; October 3, 2022 at 3 p.m. MDT.

Jones made a motion to adjourn at 3:53 p.m. MDT. Frederickson seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,

A handwritten signature in cursive script, reading "Carol Tellinghuisen", written in dark ink on a light-colored background.

Carol Tellinghuisen  
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.